



Findlay Police Department 2010 Annual Report



Sworn to serve and protect

The Findlay Police Department is a dedicated professional organization committed to serving the citizens of the City of Findlay. We are guided by:

OUR VISION

- We will promote a safe and secure community through fair and professional policing.

OUR MISSION

- We are dedicated to preventing crime, enforcing laws, protecting life and property while upholding the constitutional rights of all.

OUR VALUES

- We value professionalism, integrity and teamwork with respect for each other and the community we are proud to serve.

We are a nationally recognized CALEA agency working towards full accreditation. Through the CALEA process the department continually performs self evaluation, always looking to better performance, being more creative and constantly improving the services we provide to the community.

The 2010 year experienced many exciting changes within the department. There were several command promotions along with staff rotations and retirements of senior officers. Three new officers were hired as well. In May, Greg Horne was sworn in as the new Chief of Police. Horne had been Acting Chief since May of 2009 when Chief Bill Spraw retired. Sean Young was promoted to Police Captain with John Dunbar being promoted to Lieutenant and Ed Walters to the position of Sergeant.

Along with the promotions changes occurred in staff assignments. Lieutenant Chuck Wilson was reassigned to the Detective Division, a position he had held previously; Lieutenant Scott Lowry was returned to head the Special Services Division; Lieutenant Dunbar was then assigned to head the departments Patrol Division with Sergeant Walters being assigned help supervise the Patrol Division under Lt. Dunbar.

Another change in the department's make up was a rotation of the Vice Narcotics Unit. Sergeant Justin Hendren was transferred from patrol to supervise the unit. Three detectives were transferred back to patrol as well as the Sergeant. Three officers currently serving in patrol were then moved to that unit. These changes represent a movement towards succession planning within the department.

Over the next few years many of the department's senior officers will be retiring leaving a younger and less experienced group. To help offset this lack of experience it will be necessary to rotate younger

officers into positions such as vice narcotics; general investigations; and crime prevention. By rotating these officers they will gain valuable experience in a variety of job assignments allowing an increase in the pool of trained officers to fill vacancies created by retirements.

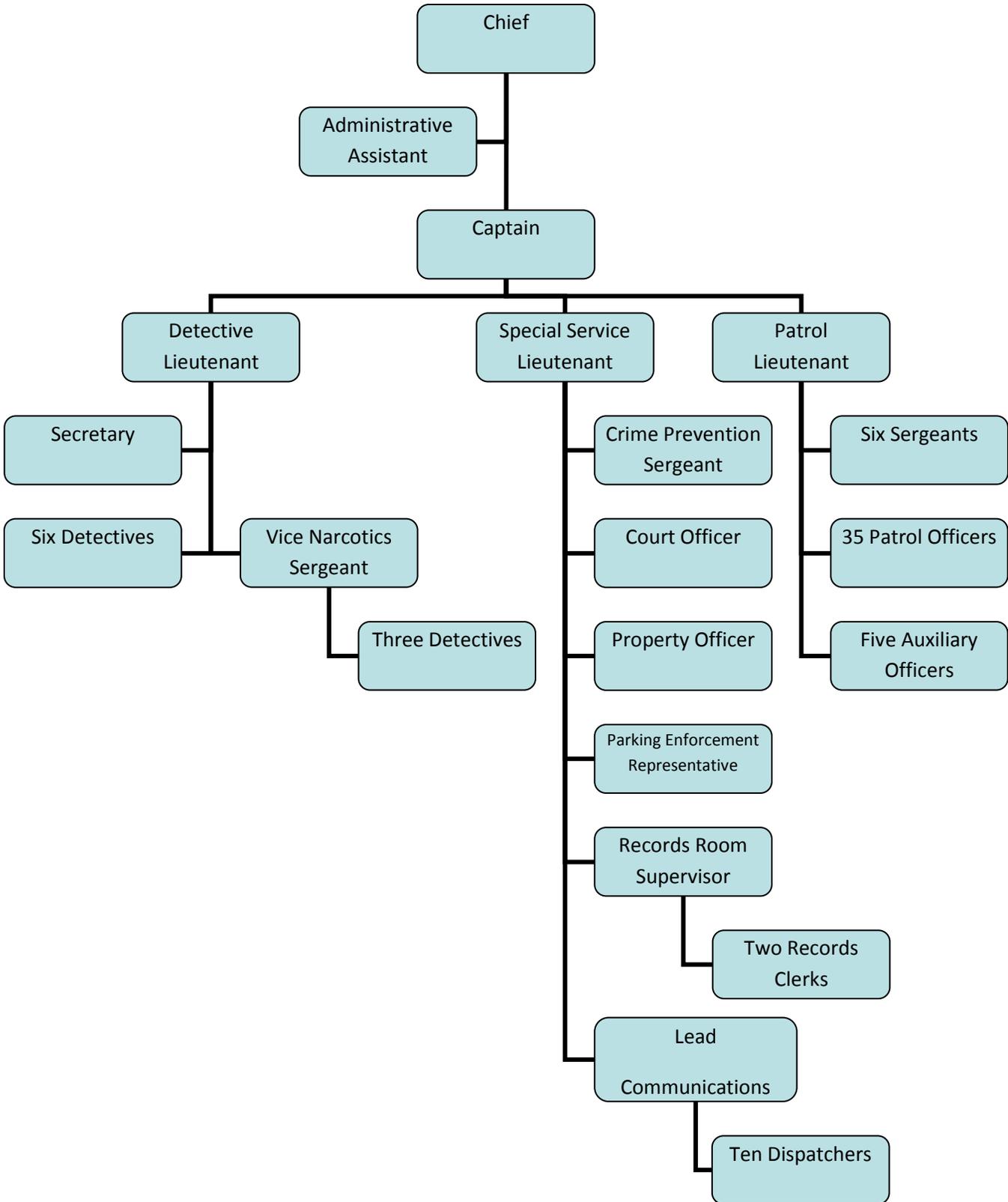
The Findlay Police Department continued to work in cooperation with other area law enforcement agencies to combat crime in Findlay. Partnering with the Hancock County Sheriff's Office through the Hancock METRICH Enforcement Unit, Internet Crimes Against Children Task Force, Ohio BCI&I, Federal Bureau of Investigation, U.S. Marshall's Service, Seneca County METRICH Enforcement Unit and the Drug Enforcement Agency just to name a few. This combination of units facilitates increased communications and resources to confront all types of criminal offenses in Findlay.

While our primary Mission is to improve community safety by reducing and preventing crime, we are especially pleased to report that the department was able to come in significantly under budget in 2010. This is a true team effort between our personnel and especially labor leadership who worked with the city to free funds for the greater good; working with reduced staffing levels in all divisions; seeking new and innovative approaches and efficient management resulting a safer community.

The continued support of our residents remains our greatest asset. During 2010, 77 residents joined officers for Citizen Ride A Longs, participated in Neighborhood Block Watch Associations, and joined area safety forces for National Night Out. Officers initiated or participated in programs designed to give back to the community such as "Shop with a Cop", and "Books, Badges and Bikes". The department also partnered with student interns from the University of Findlay, Bowling Green State University and Rhodes State College, allowing them to observe the officers

Although 2011 will be another lean financial year for the City, the department will continue to move forward. Our officers are dedicated to the highest level of integrity, professionalism and pledge to continue to work with the community to solve problems of concern for citizens of the City of Findlay.

COMMAND STRUCTURE



PATROL DIVISION

The Patrol Division experienced much change during 2010 due to the retirement of the Chief of Police in 2009. A new Chief and Captain were promoted which brought additional promotions in the form of a Lieutenant and Sergeant within the Patrol Division.

The Division also experienced a loss of several officers throughout 2010 ending the year with 35 certified officers and 6 Sergeants assigned to the Patrol Division to work the street with this number being down significantly from years past.

Three new officers were hired in the latter part of 2010 due to the manpower shortage with one of these officers being certified and the other two non-certified. The 2 non-certified officers were assigned to a training academy certified by the Ohio Peace Officer Training Commission thru the mid part of January 2011. Upon graduation, these two officers will be assigned to the Patrol Division.

The amount of activity did not decline for the Patrol Division in 2010 despite the loss of several officers. Most of the activity in 2010 was similar to, and in some instances more than, the amount of activity in 2009.

For example, the number of arrests for 2010 was 1,855 which are similar to the 2009 number of arrests of 1,887. Summons and warrants served the Patrol Division increased slightly to 1,087 from 1,022 in 2009.

Motor vehicle accidents were only slightly changed in 2010 from 2009. There were 1,698 accidents compared to 1,685 in 2009. However, when the type of accident was examined, there were some changes. Non-injury crashes rose slightly to 846 from 822. Injury crashes went over the 200 mark with 211 in 2010 and 172 in 2009. Private property crashes and accident waivers both declined in 2010 with 402 and 239, respectively. For 2009, the number of private property crashes was 434 with 257 accident waivers.

Unfortunately, fatal crashes in 2010 increased from 2 in 2009 to 4 in 2010. One fatal crash occurred on private property while the other three occurred on the street. Of these three, one was a single vehicle crash, while another was a two vehicle accident, and the third being a hit-skip accident involving a pedestrian.

There were 102 OVI charges in 2010, which is a slight decrease from 2009 at 145. However, traffic citations were at 2,924 and traffic warnings were 2,591 which is up compared to 2009 numbers of 2,174 citations and 1,709 warnings. In addition, there were 6,353 traffic stops in 2010, which is 892 more traffic stops than were conducted in 2009.

There were 14,005 reports investigated in 2010 compared to 13,181 in 2009. This was a 6% increase in the amount of reports. Of these reports, 7,149 involved non Findlay residents. Non Findlay residents are those that do not reside in the 45840 zip code. These reports that fall into this category make up a

little more than half of all reports in 2010. This is an increase from both 2008 and 2009 numbers involving non Findlay residents.

In regards to these reports, violent crimes were down, which included assaults, unlawful entries, and homicides. However the total numbers were mixed. There was a slight increase of three in the number of robberies reported and investigated in 2010 and the number of sex offense reports rose by 27.

Theft and property damage reports were also down by 72 and 100 respectively, however, reports involving drugs rose by 53 compared to the total numbers in 2009.

In regards to the K-9 use in the Patrol Division, this was down from 2009. Part of the reason for this is the K-9 officer was assigned to the Vice Narcotics Unit for most of the second half of the year. Therefore, the K-9 was not on patrol as it had been prior to the assignment.

Spike was used 40 times during 2010. There were 19 times he was used for drug searches, indicating on 10 of those with drugs being found each time for a 100% drug indication. Spike was used 8 times for patrol usage, 5 track usages, and 8 building searches. The K-9 Unit assisted various surrounding law enforcement agencies as well having been used by them on 18 different occasions.

Overall, the Patrol Division continued to respond to calls for service and continued to be proactive in its approach to law enforcement despite the reduction in manpower.

GOALS AND OBJECTIVES

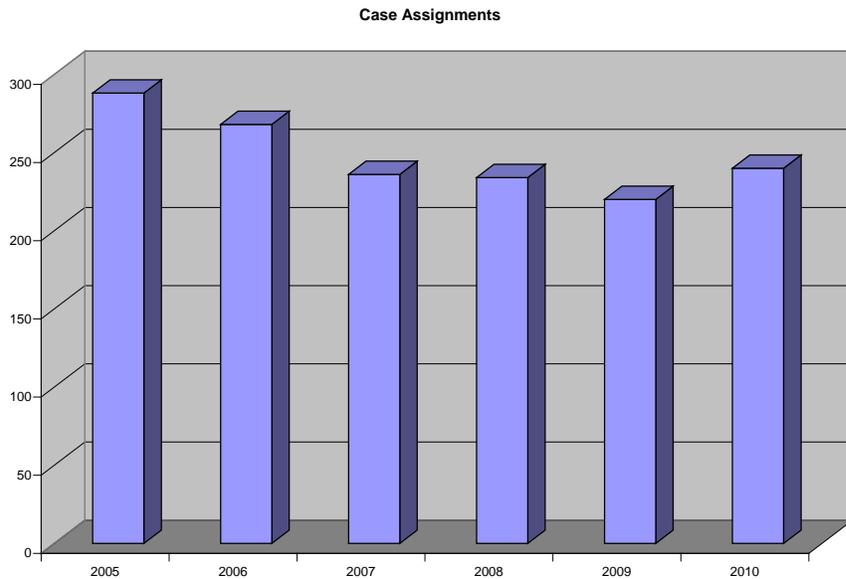
- The Patrol Division continues its quest for a designated unit to supplement the regular patrol officers by targeting specific crimes in specific locations. The purpose of this unit is to be flexible and creative in its approach to both criminal and traffic offenses.
- The Patrol Division continues to strive for all officers to have sufficient training in all areas of law enforcement so the division can continue to provide professional service in the community.
- The Patrol Division continues to look for new and creative ways to reduce crime and improve the quality of life in the city.
- The Patrol Division will continue to strive to maintain the level of service the community expects and is accustomed to despite having reduced number of officers.

DETECTIVE DIVISION

The Detective Division conducts in-depth investigations on major crimes such as homicides, robberies, burglaries, rapes, assaults, child abuse, thefts, computer crimes, and frauds. Most investigations initiate in the Patrol Division, but may also come from outside sources such as Children Services, Crime Stoppers, social service agencies, prosecutor's offices or attorneys. These cases usually require extensive time, travel, or expertise to investigate. Cases that are assigned to Detectives are done so based upon solvability factors, seriousness of the offense, and resource availability.

The Detective Division began 2010 staffed with the Detective Lieutenant and six Detectives. Due to manpower restrictions, it ended the year with five Detectives. The Vice-Narcotics Unit (VNU), which is part of the Detective Division, consists of the VNU Sergeant and three Detectives. The Vice-Narcotics Unit reports to the Detective Lieutenant.

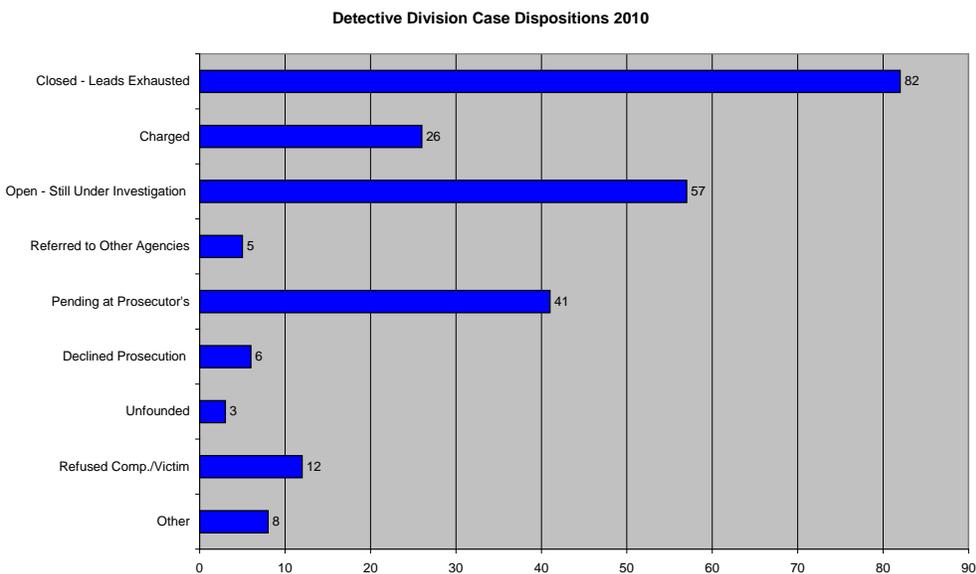
There were 240 investigations assigned to Detectives during 2010. (See accompanying chart) Some of these cases were the result of the implementation of the Internet Crimes against Children (ICAC) task force, which consists of three Detectives who have received specialized training. There were 18 total ICAC cases investigated in 2010. Funding for overtime to work the ICAC investigations continues through 2011 from funds received from Open Arms Domestic Violence and Rape Crisis Services.



The Detective Division continued to work closely with the Hancock County Prosecutor's Office and Hancock County Job and Family Services in the investigation of child abuse and child sexual abuse cases. In 2010 alone, these types of investigations accounted for over 30% of the case assignments in the Detective Division. Specialized training is required to conduct these investigations. The Center for Safe and Healthy Children was established to conduct these investigations. Child victims and their families now have a "one-stop shop" where they can take their child for these investigations.

Each Detective within the Detective Division worked an average of 40 cases during 2010. Additional assignments that Detectives were responsible for during the year included background investigations of new hires within the police department; juvenile court officer; and pawnshop reviews.

Case dispositions for those investigations assigned to Detectives in 2010 are shown in the following chart. Based upon these figures, there was sufficient evidence to request charges in 43% of the cases. Of the cases assigned, 24% are still open and under investigation at the time of this report.



The solvability rate for 2010 was 43%, significantly up from 28% from 2009. Many factors can influence this rate, including the solvability factors of cases assigned to Detectives; the case load of the Detective assigned; the training and experience of the Detective; and the resources that are available to the Detective. With limited financial resources available to the Department for personnel development, Detectives were limited in advanced training opportunities. However, training was obtained in cell phone investigations and child abuse investigations. Likewise, funding was limited in the area of equipment purchases. With the passage of Senate Bill 77, it became necessary to record certain suspect interviews. Equipment was purchased and installed to record those interviews as mandated by the new law. Equipment was also purchased, through an outside funding source, which will enhance the ability to investigate crimes involving cell phone usage.

GOALS AND OBJECTIVES

- As staffing levels permit, increase the number of Detectives assigned to the Detective Division.
- Utilize the assistance of outside agencies during investigations (polygraphs, equipment, etc.).
- Increase the solvability rate for cases assigned to Detectives.
- Increase training in specialized areas.
- Utilize grants to enhance and update equipment.

VICE NARCOTICS

The Findlay Police Department Vice/Narcotics Unit is part of the Detective Division. The Vice/Narcotics Unit is included in a ten county drug task force called METRICH Enforcement Unit, which is based out of Mansfield, Ohio. METRICH is one of the only de-centralized task forces in the state and is also the largest drug task force in the State of Ohio.



The Hancock METRICH Enforcement Unit is comprised of the Findlay Police Department, Hancock County Sheriff's Office, and the Hancock County Prosecutor's Office. The METRICH Unit has three Detectives and one Sergeant from the Findlay Police Department and two Detectives and one Sergeant from the Hancock County Sheriff's Office. The METRICH Unit is assigned to investigate narcotics, gambling, weapons, prostitution, and gang activity in all of Hancock County.

The METRICH Unit also works closely with other local, state and federal agencies. The unit has assisted the following agencies with covert drug investigations: Seneca METRICH Enforcement Unit, Ohio Bureau of Criminal Investigation and Identification (BCI&I), Federal Drug Enforcement Agency (D.E.A.), Federal Bureau of Investigation (FBI), Bureau of Alcohol, Tobacco, and Firearms (ATF), U.S. Secret Service, and the State Fire Marshall's Office.

In the summer of 2010 the Hancock METRICH Unit experienced significant personnel change. The Findlay Police Dept. replaced three Detectives and a Sergeant in the unit. The Hancock County Sheriff's Office also added an additional Detective to the unit.

In September the METRICH Unit, with the assistance of BCI&I conducted an outdoor marijuana eradication. As a result, 117 marijuana plants were seized in rural areas of Hancock County. The

METRICH Unit also investigated two indoor marijuana grow operations. The first resulted in misdemeanor charges against two Findlay residents. The second is still under investigation, however felony charges are expected.

The METRICH Unit executed 8 search warrants, often with the assistance of the Findlay Police Department's Emergency Response Team. The unit also conducted 3 buy/bust operations that resulted in the seizure of \$2342.11 cash and 60.7 grams of crack cocaine.

The Hancock METRICH Enforcement Unit generated 334 reports in 2010 (+34.1% from 2009). Of those reports, the unit investigated 171 narcotic cases (+52.6% from 2009), 10 prostitution investigations (+900% from 2009) and conducted 127 field interviews (+17.6% from 2009).

These investigations resulted in 123 felony charges (+28.1% from 2009) and 13 misdemeanor charges (+1300% from 2009) to be requested to the Prosecutors Office for prosecution.

The following were seized from drug investigations (2009 totals in parenthesis):

- 205.6 grams of Crack Cocaine (204.0 grams) **+0.7%**
- 140.7 grams of Cocaine (89.0 grams) **+58.0%**
- 801 grams of Marijuana (1081.0 grams) **-25.9%**
- 29.6 grams of Heroin (2 grams) **+1380%**
- 119 dose units of Ecstasy (192 dose units) **-61.3%**
- 50 unit does of LSD (0 unit doses) **+5000.0%**
- 173 Marijuana plants (172 plants) **+0.5%**
- 182 tablets of Percocents/Oxycontin (110 tablets) **+65.4%**
- 16 tablets of Vicodin/Hydrocodone (30 tablets) **-87.5%**
- \$8637.00 in U.S. currency (\$2149.00) **+301.9%**
- 3 firearms (0 firearms) **+3000.0%**
- Requested forfeiture on 2 vehicles

GOALS AND OBJECTIVES

- Increase drug offender investigations/arrests.
- Increase forfeitures on money and property of drug offenders.
- Continued cooperation with Federal, State, and local agencies to reduce narcotic activity in Findlay and Hancock County.

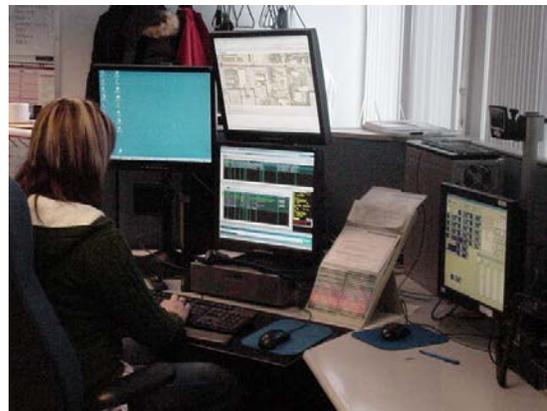
SPECIAL SERVICES DIVISION

The Special Services Division is comprised of several units that provide specialized service to the department and the community. These units include:

- Communications
- Crime Prevention
- Court Officer-Findlay Municipal Court
- Records Room
- Parking Enforcement
- Property Room
- Training
- Special Event planning and scheduling

COMMUNICATIONS

The public safety communications center for the City of Findlay is located within the Findlay Police Department and is staffed 24 hours a day, seven days a week. When operating at full compliment, there are 11 dispatchers working five eight-hour shifts with a lead dispatcher overseeing the Center's daily operations. At present there are ten full-time dispatchers.

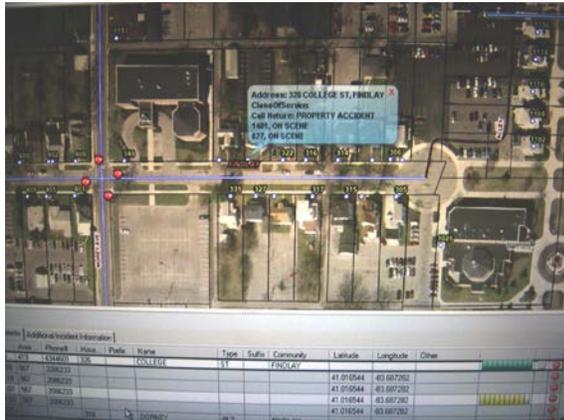


The work done within the center has evolved into a technical profession requiring workers to manage five to seven computer systems in order to track, manage and update personnel in the field. In addition, all dispatchers are certified by the Association of Public Safety Communications Officials (APCO) as Emergency Medical Dispatcher (EMD). Acting as an EMD, the dispatcher uses symptom criteria, i.e., specific signs and symptoms or mechanisms of injury to determine which level of response is appropriate. This allows critical medical conditions to receive an Advanced Life Support (ALS) response and less critical conditions to receive a Basic

Life Support (BLS) response. This summer a change in resource allocations occurred within the EMD process with fire fighters, acting in the role of first responders, being sent on all ALS calls. This has added additional duties to the dispatchers work load as they dispatch and document the status of various responding fire apparatus. The Center



handled 1,888 medical calls for service this year. The fire department responded to 1,120 of those calls.



The Communications Center is the central answering point for public safety agencies within the City. The Center receives requests for emergency services from the public through an Enhanced 911 telephone system. In addition, non-emergency calls for police, fire and other departments are handled by the Center. This year the City implemented a total upgrade of the Center's phone system. This change, which was funded by 911 cell phone fees, required an install

of new software and phone equipment. The new system meshes with the City's mapping system and has given dispatchers the ability to map the location of cell phone callers. This has proven to be an invaluable tool when callers are unable to speak or are unsure of their location.

Generally, the number of calls to and from the Center can range from 100-200 calls per day. Those numbers can jump dramatically in the event of an unusual occurrence. This year there were approximately 249,321 phone contacts made within the Center which equates to 5,710.03 hours of phone time. These amounts are almost double from last year.

Dispatchers have seen a dramatic increase in cell phone calls which can be attributed to citizens choosing wireless devices over land line phones. Unfortunately, because most cell phones are pre-programmed with 911, and even deactivated cell phones can call 911, callers are now using 911 lines to report minor occurrences. This can hinder the handling medical pre-arrival instructions or dispatching for calls in progress. The choice of cell phones over landlines has also presented another hurdle for call takers as they now receive a large number of "ghost calls" or "pocket dials". Each time this type of call is received and a location can be found via mapping or in-house history, the dispatcher is obligated to send officers to check out the situations. A majority of these calls are deemed "unfounded" by responding officers.

The City completed a move towards radio interoperability after moving from the old 800 MHz trunking system to the Multi-Agency Radio Communications Trunking System (MARCS). The MARCS system operates on a Motorola Type II Smart Zone/Omni-link and is 100% digital. This upgrade was funded with federal grant monies and Sprint/Nextel re-banding payments. The City's move to MARCS is an asset to the team as it allows them to communicate with other departments without the use of additional interoperability equipment. The total hours of radio traffic in 2010 reached 3009.25 hrs with a total of 566,758 radio transmissions between our various departments.

This year 36,315 CAD card entries were made into the system. This was an increase from the 35,414 entries made in 2009. While a majority of these entries were police related, 1,862 involved dispatching the fire department and as previously stated, 1,888 were specific requests from citizens for medical assistance.

Once again warrant and summons entries kept dispatchers busy with a total of 1,524 being entered. While summons are entered relatively quickly, warrant entries require an abundance of information about the subject including aliases, addresses, vehicles, state identifiers, criminal histories, etc. A basic warrant for a first time offender can take approximately 10-15 minutes to research and enter. A warrant on a long-time offender could take 45 minutes to one hour. Dispatchers previously accessed warrant information via the LEADS/OMNIX System. The OMNIX system was recently replaced by a windows based program, Messenger. The new Messenger program has several enhanced features including the incorporation of driver' photos in the driving record, ready access to information from Mexico and Canada and information sharing with government agencies such as INS and Interpol. The information provided through Messenger is also used on a daily basis to assist officers on patrol, writing reports or facilitating an arrest.

Our Tactical Dispatch Team added one more member to serve as a vacation replacement, bring its staffing level to three. Trained in All-Hazards Response, tactical dispatchers deploy as part of the Crisis Management Team and are responsible for conducting radio traffic and documenting all team movements and requests for information. Tactical dispatchers also provide for the communications needs of all involved responders through the use of the departments radio cache and its ACU-M interoperability unit. Tactical dispatchers participated in 8 hours of training each month. They were deployed five times this year all for search warrants.

Continuing education has been maintained throughout the year with each dispatcher completing at least 12 hours of study. While a majority of credits were obtained through material supplied by ACPO, dispatchers also completed classes on Fraud against Seniors and Financial Exploitation of Seniors. This training was through the Ohio Peace Officers Training Academy's on-line program. The Lead Communications Officer obtained FEMA certification in ICS 300 and 400 and started the process towards becoming a NIMS Certified All-Hazards Type III Communications Leader through the U.S. Department of Homeland Security.

GOALS AND OBJECTIVES

- Continue to obtain training and certifications through FEMA and Homeland Security.
- Increase manpower compliment.
- Implement public awareness concerning appropriate cell phone usage when reporting public safety related situations.

CRIME PREVENTION

Crime Prevention continued to be a dynamic and essential part of the police department and community in 2010.

Power Point programs were used as a source of education for area adult groups and teenagers. The adults issues presented were how to reduce workplace violence, fraud, identity theft, and personal safety. There were over 725 citizens that watched these programs over the past year.

There was an increased emphasis on enlarging the Blockwatch program due to decreased manpower in the Patrol Division. In 2009 we had 21 active neighborhoods having meetings and discussing crime prevention issues. In 2010 that was increased by 30% to 27 neighborhoods. Most of these had at least one meeting per year with many of them having three to four meetings lasting at least one-two hours in length. The average attendance was 25 with some having more than 100 people in attendance. There was also an increase of 212 Blockwatch numbers given out from the previous year. The Blockwatch community has helped our department by partnering with us in preventing crime and becoming our “eyes and ears” within the city.



Crime Prevention was very active in 2010 in the public and private school systems educating school students about topics that would concern their age groups. There was a weekly/monthly topic (depending on the class and school schedule) covering virtues such as self-discipline, respect, responsibility, courage, compassion, perseverance, integrity, hope, and diversity. We also discussed the issue of illegal drugs, alcohol, and steroid use for athletes within the schools. The “law” was taught to the students so that they had a better understanding of what their rights and responsibilities were. Approximately 2000 students ranging from 3rd grade to college age attended the classes. They started in September and continued to the end of the school year in May. The following programs were viewed and taught to the students: They included but were not limited to:

Third Grade

Turning Failure into Success

We Can All Get Along

Put Yourself in Someone Else's Shoes: Building Character

Harassment Hurts: Gossiping, Taunting, and Bullying

Stress Busters

What to do About Anger

Seatbelt Safety

What about Tobacco?

What Should I Do? Making decisions: Summer Safety

Sixth Grade

Say No and Keep Your Friends

Drugs, Your Friends, and You

The Law and Court Terms

The Truth about Marijuana

Respect: The Real Deal

When Anger Turns to Rage

The Truth about Inhalants

Drinking and Driving—Josh Meyer's video

Vision Goggles—OVI—peer pressure

Seventh and Eighth Grade

Change Your Attitude: Change Your Life

Respect: Why does it Work?

Taunting, Gossiping, and Hazing: It's Harassment

The Law and Court Terms: Criminal Law Dictionary

Teen—Adult Conflict: Working It Out

If You Drink....Anything can Happen

Anger Management Skills

Internet Safety—What You Don't Know may Hurt You

Facts about Drugs and What You Need to Know

Findlay High School—Tenth Grade

Underage Drinking: Know the Facts and Know the Risks

DUI: The Hard Truth

Teen Truth: An Inside Look at Alcohol and Drug Abuse

Drugs: Crime and Punishment

Dangerous Decisions: Learning to Think before You Act

Athletes, Alcohol, and Steroids: What's Wrong With This

Teen Truth: Bullying and School Violence

Social Skills for Life: Managing Strong Emotions

The Five Life Strategies for Successful Teens

The Third Grade seatbelt program was viewed by over 500 students. The Ohio Department of Safety provided \$2200.00 for this program, which was used to buy materials for future programs. We also assisted the area colleges and technical schools during the school year by doing educational programs. There were over 100 students that were taught about the law and how our department worked with young adults.

PUBLIC RELATIONS

The Crime Prevention Bureau is also very active during the year in many organizations and committees such as:

Triad

Ohio Crime Prevention Association

Hancock County Community Partnership

Just Say No Clubs

Safety Town

Safe Kids

Numerous Pre-School and Adult Safety Presentations

City wide Safety/Health Fairs

Block Watch

Family Month Task Force

Project "HAPPY" Weekend

Adult Cluster

Senior Solutions

Crime Stoppers

Boy Scout Merit Badge Programs—Fingerprinting

Numerous Tours of the Police Department

Home/Business Security Inspections

Member of the Senior Center Board of Directors

National Night Out

Fingerprint—Background Checks

Fingerprinting individuals for criminal record and employer checks is another well-known function of the Crime Prevention office. The computerized system called the “Web-Check” continues to be utilized. Background checks are done for taxi and solicitor licensing and for employer/employee requirements. A minimum of two hours a week were used to perform these tasks. Over 125 persons had their backgrounds checked during 2010.

Many important and productive partnerships have been established within the community through the Special Services Division and Crime Prevention. By presenting a positive and helpful image, the Crime Prevention Officer can instill trust, respect, and responsibility in our students and provide needed education for the adults of the community.

GOALS AND OBJECTIVES

- Continued training for the Crime Prevention Officer.
- Develop new programs in regards to school safety and security.
- Research new policing techniques and objectives in order to keep the public aware of law-enforcement activities.
- Continue to stay involved and participate with community groups and committees.
- Continue the National Night Out Crime Prevention Event.
- Continue to increase the membership of the neighborhood Block Watch program.
- Offer strategies to prevent crime to those who have been victimized in some manner.

COURT OFFICER



The Police Department supplies an Officer to the Findlay Municipal Court for duties that include: courtroom security; court paper service (summons, subpoenas, eviction notices); prisoner escort; and copying reports for the Prosecutor’s office. The Officer assigned these duties generated the following activity during 2010:

- Total Papers Served 1,834
- Paper Service Hours 1,027
- Total Court Security Hours 805
- Prisoners Transported 40
- Copies to Prosecutor 447
- Summons Signed 1,056
- Total Miles Driven 11,122

GOALS AND OBJECTIVES

- Maintain a good working relationship with Findlay Municipal Court.

RECORDS

The Records Room is comprised of one (1) Supervisor and two (2) Clerks. The records management system software allows Officers to make direct entries into the system. This has decreased the record room workload to a manageable level. With the current system, reports are essentially ready when the Officer completes them, considerably decreasing the time for the public to access these reports.

Even though the records management system software allows direct entries, there are still records that require Clerks to enter into the system. Clerks are still responsible for entering traffic citations, warning tickets, private property crashes, crash waivers, gun registrations and bicycle licenses.

The total amount of money generated by the Records Room amounted to \$5,743. A breakdown of this amount is as follows:

Fingerprint Fees	\$2,024.00
Bicycle Licenses	\$43.00
Cone Rental Fees	\$585.00
False Alarm Fees	\$3,000.00

GOALS AND OBJECTIVES

- Provide service in a professional and timely manner.
- Destroy hard copy records that can be destroyed.

PARKING ENFORCEMENT



The Parking Enforcement Unit is staffed by one Parking Violations Representative and one Records Room clerk. The Parking Violations Representative is responsible for enforcement of parking ordinances, primarily in the downtown area and all city owned parking lots.

The total number of parking tickets issued by the Police Department in 2010 was 3483. Of that number, 2806 were written by the Parking Violations Representative, or 81% of all tickets issued. The total amount of money generated by the Parking Enforcement Unit is \$56,116.00. A breakdown of this amount is as follows:

Violation Money Collected	\$32,906
Lot Rental Money	\$23,210



GOALS AND OBJECTIVES

- Continue to provide a professional approach to parking enforcement.

PROPERTY ROOM

All property that is recovered by the Findlay Police Department is logged into a property management system within the InterBadge records system. This includes abandoned property such as bicycles, impounded property such as vehicles, and evidence recovered from suspects and crime scenes.

In an attempt to reduce the amount of money spent on auctions being held. The Police Department began using an online service that would take control of the property and then sell it in an online auction format. During 2010 it determined that the vendor at that time was not satisfying the city's needs and that relationship was terminated. Currently the Police Department is using an online service that enables the Police Department to have more manageable rights of the property sold. During 2010 the Findlay Police Department generated \$659.29 through the use of online auctions. Twenty five percent of the Police Department generated proceeds are donated to the local Crime Stoppers program, per City statute.

In December 2010 a new property officer was assigned to this position. The new property officer went through training and acclimation by the outgoing property officer. By year end it was determined that there would be no drop off in efficiency based on the adjustment made by the new property officer.

GOALS AND OBJECTIVES

- Conduct evaluation of the current process and through that evaluation determine if any changes can be made to make the office more efficient.
- Continue to provide excellent customer service to both internal and external requests.

TRAINING

All sworn Officers received 40 hours to continuing education training in 2010. This is training that is mandated either by the State of Ohio or by CALEA requirements. Firearms qualifications are part of this annual mandated training. In addition to the mandated training, individual Officers received over 1500 hours of specialized training during 2010. Individualized training for Officers comes from a variety of sources, to include the Ohio Police Officer Training Academy (OPOTA), as well as many specialized schools sponsored by various agencies or institutions.

GOALS AND OBJECTIVES

- Increase Reality Based training to all sworn officers.
- Maintain attendance at OPOTA courses as available.
- Ensure that Officers holding specialized training certifications issued through Department sponsored training maintain certification requirements.

SPECIAL EVENT PLANNING AND SCHEDULING

Part of the duties of the Special Services Lieutenant is the planning and scheduling of Officers working special events, such as rallies, parades, and City sponsored events. In addition, all requests for Officers to work off-duty jobs are coordinated through this office. This scheduling of work must comply with current City and Departmental policies governing such employment. In 2010, the Department spent over \$20,000.00 on overtime for Officers working special events. Those special events included Winter Fest, Boogie on Main, Rib Off, Car Tunes, Halloween Parade, FHS Homecoming Parade, and Memorial and Veterans Day Parades. Officers worked 70 off-duty details that were scheduled through the Department where they were paid by the organization requesting security.

Crisis Management Team

The Findlay Police Department's Crisis Management Team (CMT) continued to be an integral part of police operations within the department. The CMT is composed of four components: The Emergency Response Team (ERT), the Crisis Negotiation Team (CNT), the Tactical Dispatchers, and the Tactical Emergency Medicine Unit (TEMS). The CMT uses the Police Department's Mobile Command Center as a base of operations on all call outs.

The role of the CMT is to respond to critical incidents that occur within the City of Findlay such as barricaded subjects and hostage situations. Another role of the CMT is to assist the Vice Narcotics Unit on serving high risk search warrants which occurred on several occasions in 2010.

The TEMS component underwent a change in 2010. The Police Department began using Medics from the Findlay Fire Department whereas the past TEMS operators had been supplied by private EMS providers.

The entire CMT continued to train one day each month. This training consisted of basic operations, team movements, bus assaults, firearms, communications, and negotiations.

The CMT also participated in scenario training on three occasions during 2010, using role players and scenarios provided by people from outside agencies.

The two newest operators of the ERT received their basic SWAT instruction from the National Tactical Officers Association (NTOA) at a school hosted by the Findlay Police Department. Other SWAT officers also attended from departments in Indiana and Pennsylvania.

GOALS AND OBJECTIVES

- Continue to train at least once a month.
- Continue with scenario training.
- Become a well trained and highly functional unit by using both in-house training as well as training from outside sources.

Accreditation

To receive accreditation, an agency must be in compliance with the 463 standards dictated by the Commission on the Accreditation of Law Enforcement Agencies (CALEA). The standards are dictated through policy, procedure, training and written guidelines in accordance with CALEA mandates. To confirm that the directives are being practiced by the agency, proofs (written reports, personnel files, training files, etc.) are maintained as verification of compliance. In 2009 the Findlay Police Department achieved “Recognition” from CALEA which indicates that the department is in compliance with 112 of the accreditation standards.

Evaluation of compliance of standards is based on a review of applicable Departmental written directives, interviews and observation of departmental employees, comments from the citizens, and written proofs (incident reports, personnel files, training files, etc.) that the applicable policies are actually being practiced. These standards were initially formed in 1979 through a joint effort of the International Association of Chiefs of Police (IACP), National Organization of Black Law Enforcement Executives (NOBLE), National Sheriff’s Association (NSA), and Police Executive Research Forum (PREF). Currently, standards are added, deleted, or modified by the twenty-one members of the Commission, which consists of members of local, state and federal law enforcement, members of private industry, members of academia, and members of the state and federal judicial and legislative branches.

The next step for the department is the on-site full accreditation assessment which would occur in 2011. However, in 2010 the Findlay Police Department saw many personnel changes including the loss of their Accreditation Manager, Sgt. Randy Digby. Captain Sean Young was appointed to fill the vacant position. Due to budget constraints and a new accreditation manager, it was decided that the Findlay Police Department would postpone the full accreditation assessment until 2012. Despite the decision to postpone the assessment, the Findlay Police Department remains in compliance with the CALEA “Recognition Standards”.