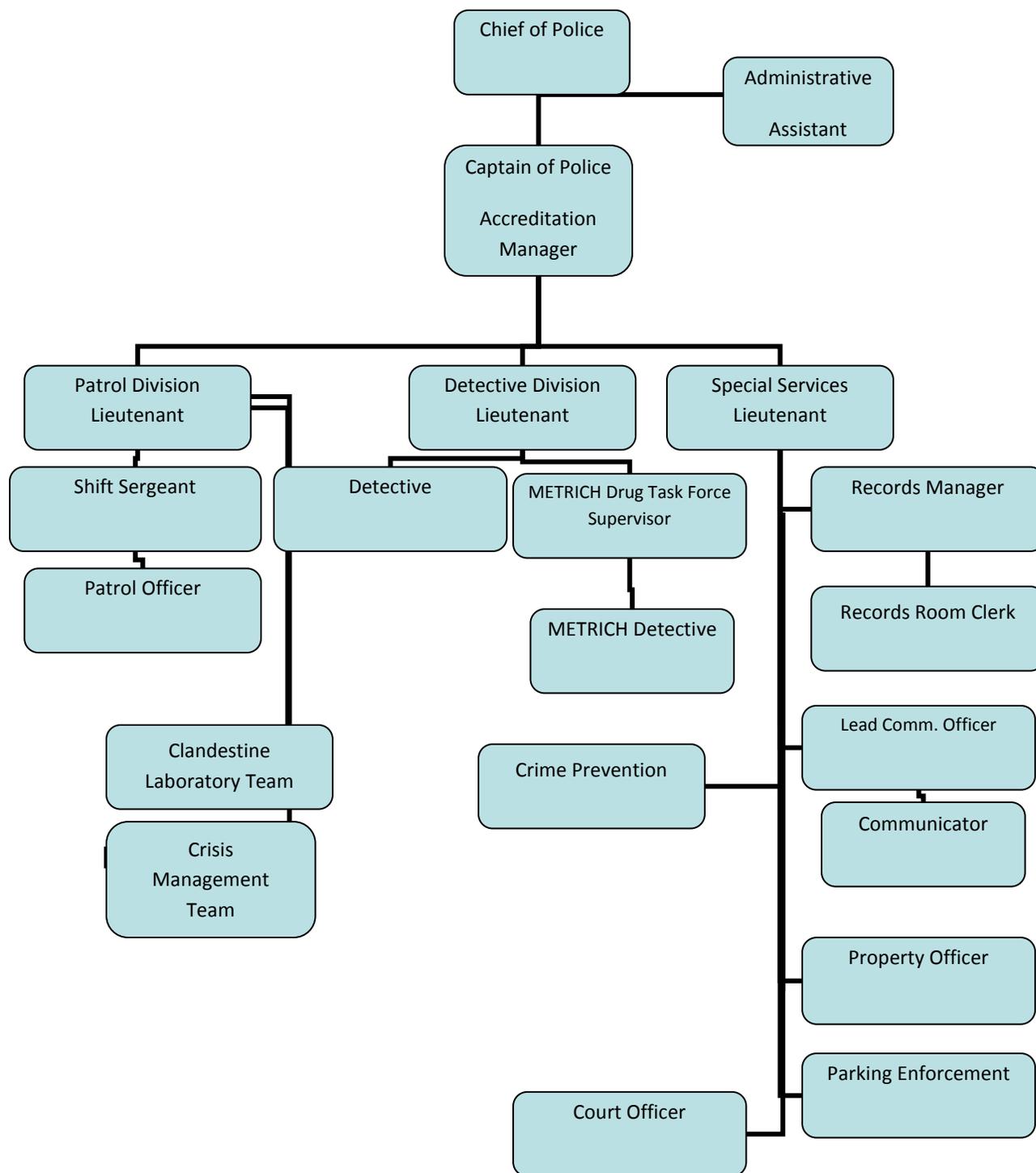




Findlay Police Department Annual Report



2011



The Findlay Police Department is a dedicated professional organization committed to serving the citizens of the City of Findlay. We are guided by:

OUR VISION

- We will promote a safe and secure community through fair and professional policing.

OUR MISSION

- We are dedicated to preventing crime, enforcing laws, protecting life and property while upholding the constitutional rights of all.

OUR VALUES

- We value professionalism, integrity and teamwork with respect for each other and the community we are proud to serve.

The department continues to work towards full accreditation through the Commission on Accreditation of Law Enforcement Agencies (CALEA). Through the CALEA process the department continually performs self evaluation, always looking forward to better performance, being more creative, and constantly improving the services we provide to the community.

In 2011 the department continued to experience many exciting changes. Due to retirements and resignations seven new officers were added to fill the vacancies created. There were also changes made to the department's command structure as well. In anticipation of the retirement of Lieutenant Chuck Wilson in 2012, Lieutenant John Dunbar was transferred to head the Detective Division. Lieutenant Dunbar had previously served as a detective for many years prior to being promoted and should assume his new duties well. Lieutenant Wilson was then transferred to head Patrol, a position he previously held when he was initially promoted to Lieutenant in 1996.

There was also one promotion to the rank of Sergeant necessitated by the retirement of Sergeant Martien. This position is being used to supervise the Special Assignment Unit which will begin full operation in January 2012. Sergeant Robert Ring assumed these duties just a couple of weeks prior to the first of the year leaving an opening in the Patrol Sergeant rank. This opening was then filled by Officer Mike Swope who was promoted in December.

Training was also a priority and the department was able to utilize several free training courses conducted by the state. With the youth of the department and the impending retirements of several officers in key positions in the near future, these type trainings will be taken full advantage of again in 2012. This will ensure the same quality service the community has come to expect from the Findlay Police Department.

The priorities for the department in 2011 were to maintain the quality of service and become even more efficient. Through creative ideas and hard work the department continued to operate with staffing levels below authorized levels without reducing any services to the citizens. In fact, several new programs were initiated during the year and more are planned for 2012. This will allow the Findlay Police Department to enable us to work leaner and become more self-sufficient in all areas.

PATROL DIVISION

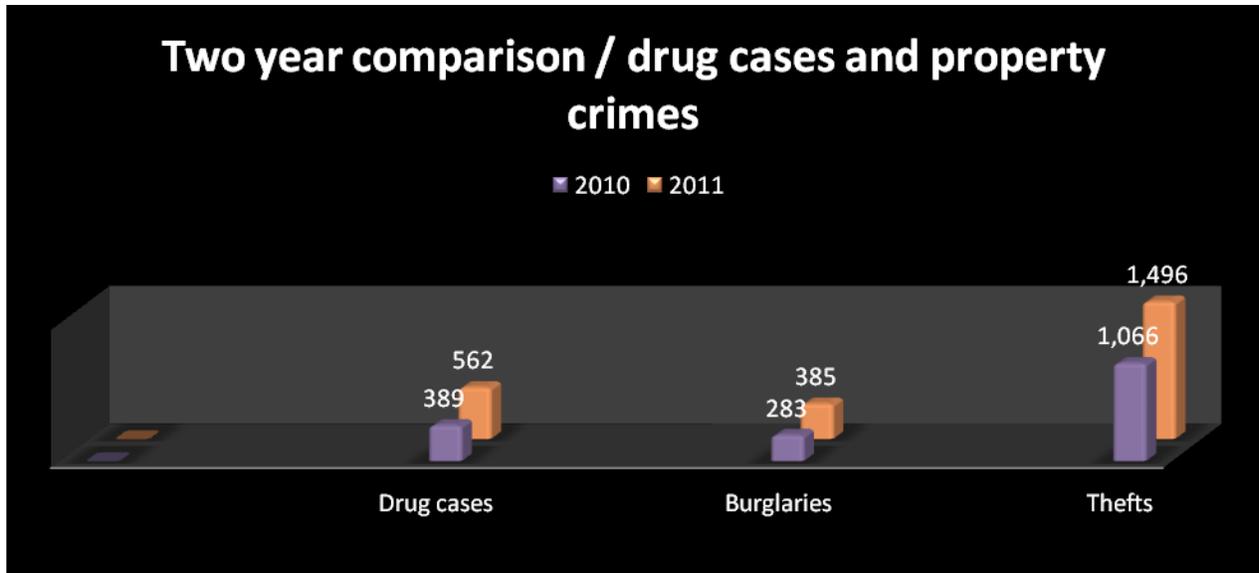
The Findlay Police Patrol Division has an approved strength of 41 Patrol Officers, 6 Patrol Sergeants and 1 Patrol Lieutenant. The Patrol Division is the first response for all police calls for service within the City of Findlay. Throughout 2011, the division operated with an average of 38 Patrol Officers despite an increase of approximately 6,000 calls from the previous year. An increase in custodial arrest was also noted with a total of 1,979 arrests made during the 2011 calendar year.



Crime Types

The severity of calls for service continued to change with an increase in felony and violent crimes. Also, notable increases were observed in property crimes such as theft and burglaries/breaking and entering; with a direct coloration between those crimes and the increased drug cases investigated by Findlay Patrol Officers and the Vice-Narcotics Unit. These types of criminal offenses are manpower intensive with the department already working below their approved strength of 73 officers. Despite the limited number of police officers not one service was cut which is a tribute to the hard working men and women of the force. A total of 380 felony cases were sent to the Hancock County Prosecutor with a total of 282 cases originating with the Patrol Division.

The following chart shows the spike observed in both burglaries and thefts throughout the past two years:



The Findlay Police Department handled two homicides and two involuntary manslaughter cases during 2011. Three of those investigations moved into the trial phase at the time of this report and the fourth case was closed with the death of the suspect.

In addition to the increase in property crimes, there appeared to be a spike in domestic violence calls within the City of Findlay. Findlay Patrol Officers responded to 1,015 domestic violence calls during 2011 which rose by 72 calls from the previous year. The calls are extremely volatile and require the ability to maintain a tactical edge while mediating family issues. Assaults were up slightly to 258 and robberies increased from 18 to 24. Assaults rose slightly to 258 and sex offenses fell slightly from 127 in 2010 to 116 in 2011.

Cops-in-Schools



During 2011, Findlay Patrol Officers became a familiar face in the local primary and middle schools with a new program started by Chief Horne. The program encourages Patrol Officers to visit the local schools on their respective beats, allowing a rapport to develop between faculty, students, and the officers. This outreach

program is part of a prevention program that allows children to grow familiar with police officers which encourages interaction during their time of need. The police officers are also taking the role of mentor and often times become a role model for school age children that may come from broken homes. During the visits, the officer also familiarizes themselves with who belongs in the school and the structural layout of each building in the event of an incident requiring a tactical response.

Training

Training continued to be a priority throughout 2011 and paid dividends. Officers attended Drug Interdiction School and made several felony cases during traffic stops with the seizure of narcotics, stolen property, and firearms. Patrol Officers also uncovered a mobile methamphetamine laboratory. Crisis Intervention Training continued during 2011 with an average of 70% of Patrol Officers trained in Crisis Intervention. This training has yielded benefits as officers not only recognize when an individual is in crisis but can diffuse volatile situations through de-escalation techniques. Officers were able to apply these tools in 250 suicide attempt calls and 151 calls dealing with the mentally ill. But no place is the value of their training more apparent than in the "Use-of-Force" reports submitted when any force is required in effecting the arrest of an individual. During the 1,979 arrests made in 2011, only 3% resulted in the use of force.

K-9 Program

The Findlay Police Department Patrol Division continued to utilize K-9 Spike in 2011 for a total of 16 times. This number is down from 2010 levels as the K-9 handler was assigned to the Vice Narcotics Unit for nine of the 12 months. On eight occasions, K-9 Spike assisted the Tiffin Police Department, was used six times by the Ohio State Highway Patrol, twice by the METRICH Unit, and once each by the Hancock County Sheriff's Office and Upper Sandusky Police Department.

There were 22 times that Spike was used for drug sniffs, eight times for tracking, and three times for patrol usage. Spike made an apprehension on a fleeing suspect this year and this was his only bite for 2011. Spike's known accuracy on drug sniffs was 81.81 percent.

Spike and his handler continued to train with a K-9 group made of one dog from Upper Sandusky Police Department, one dog from the Fostoria Police Department, one dog from the Tiffin Police Department, and two dogs from the Hancock County Sheriff's Office.

The Findlay Police Department was represented by K-9 Spike and his handler at more than forty public demonstrations in 2011.

Special Assignment Unit (SAU)

The Special Assignment Unit was created in late 2011 by Chief Horne. It is comprised of 1 sergeant and 3 police officers. Their mission is to address specific criminal or traffic trends throughout the City of Findlay that require a specialized response. The unit is very diverse and works in either plain clothes or uniform depending on the strategy of attack on a particular criminal or traffic issue. SAU members work in conjunction with the other divisions within the department and apply intelligence base policing principals when approaching a target issue. SAU members will attend block watch meetings and work in concert with the Crime Prevention Officer if a particular trend is observed.

Succession Planning

Succession Planning is a philosophy introduced by Chief Horne which allows the department to develop officers through different assignments. It is a concept of teaching the job to the officer beneath you by mentoring those officers and providing them the tools to succeed. This goal was accomplished in 2011 by introducing officers to various training programs outside the police department and continuing with in-service training. This philosophy was also applied in the development of the Special Assignment Unit which allows officers to break away from everyday patrol functions and become diversified in various aspects of law enforcement including public relations. It is the belief of the Findlay Police Department that the partnership between the community and the police department is paramount to maintain a safe and healthy city.

Police Statistics

The following page is the statistical breakdown of the majority of call types by calls for service:

| | | | | | | | | | | |
|-----------------------------|--------|---------|--------|---------|--------|---------|--------|---------|--------|---------|
| | 2007 | | 2008 | | 2009 | | 2010 | | 2011 | |
| Calls for Service | 33,414 | | 35,801 | | 30,485 | | 35,611 | | 42,475 | |
| Reports Generated | 13,810 | | 13,428 | | 13,148 | | 14,005 | | 14,034 | |
| Arrest Totals | 2,291 | | 2,186 | | 1,887 | | 1,855 | | 1,979 | |
| Warrants / Summons | 1,697 | | 1,055 | | 1,022 | | 1,087 | | 1,099 | |
| | | | | | | | | | | |
| | 2007 | 2007 | 2008 | 2008 | 2009 | 2009 | 2010 | 2010 | 2011 | 2011 |
| | Calls | Reports |
| Property Accidents | 1,746 | 1161 | 1,640 | 954 | 1,438 | 822 | 1,454 | 846 | 1,322 | 831 |
| Injury Accidents | 237 | 241 | 200 | 181 | 192 | 176 | 247 | 211 | 241 | 199 |
| Private Property Accidents | 236 | 271 | 272 | 315 | | 234 | 288 | 402 | 412 | 447 |
| Fatal accidents | 1 | 1 | 2 | 2 | | 2 | 1 | 4 | 1 | 1 |
| Waivers | N/A | 238 | N/A | 189 | N/A | 257 | N/A | 239 | N/A | 242 |
| | | | | | | | | | | |
| Traffic stops | N/A | 6262 | N/A | 5,337 | N/A | 5,461 | N/A | 6,353 | N/A | 6,977 |
| Citations issued | N/A | 6838 | N/A | 3,743 | N/A | 2,174 | N/A | 2,924 | N/A | 3,044 |
| Warnings issued | N/A | 1924 | N/A | 1,472 | N/A | 1,709 | N/A | 2,591 | N/A | 2,445 |
| OVI | N/A | 205 | N/A | 189 | N/A | 156 | N/A | 102 | N/A | 167 |
| | | | | | | | | | | |
| Drug cases | 129 | 195 | 79 | 131 | 171 | 165 | 178 | 218 | 173 | 266 |
| Liquor cases | 73 | 263 | 152 | 207 | 68 | 98 | 63 | 108 | 184 | 149 |
| | | | | | | | | | | |
| Fights | 555 | 101 | 608 | 139 | 556 | 220 | 501 | 340 | 570 | 178 |
| Assaults | 302 | 237 | 330 | 292 | 269 | 202 | 515 | 243 | 433 | 258 |
| Robberies | 30 | 24 | 26 | 30 | 25 | 25 | 15 | 18 | 18 | 24 |
| Domestic disputes | 812 | 334 | 868 | 569 | 934 | 670 | 943 | 664 | 1,015 | 730 |
| Sex offenses | 87 | 95 | 106 | 107 | 93 | 74 | 130 | 127 | 124 | 116 |
| Homicide/ Attempted | 2 | 2 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 3 |
| Harassments | 954 | 420 | 1,208 | 557 | 1,278 | 661 | 1,197 | 589 | 1,279 | 662 |
| Child abuse/neglect/delinq. | 273 | 273 | 659 | 299 | 611 | 299 | 583 | 272 | 576 | 302 |

| | | | | | | | | | | |
|------------------------------|-------|------|------|------|-------|-------|-------|-------|-------|------|
| | | | | | | | | | | |
| Burglaries | 435 | 286 | 475 | 421 | 501 | 350 | 422 | 283 | 546 | 385 |
| Thefts | 1501 | 1287 | 1495 | 1213 | 1258 | 1,043 | 1,299 | 1,066 | 1,756 | 1496 |
| Theft of vehicles | 155 | 118 | 151 | 115 | 97 | 72 | 115 | 81 | 112 | 71 |
| Questioned documents | 37 | 35 | 55 | 33 | 34 | 19 | 42 | 36 | 27 | 18 |
| Frauds | 330 | 246 | 308 | 280 | 330 | 232 | 369 | 229 | 428 | 282 |
| Shoplifters | 128 | 246 | 179 | 176 | 140 | 137 | 102 | 90 | 147 | 135 |
| Property damage | 823 | 613 | 876 | 688 | 754 | 588 | 642 | 517 | 662 | 552 |
| | | | | | | | | | | |
| Trespass | 495 | 168 | 469 | 197 | 457 | 164 | 426 | 187 | 450 | 279 |
| Suicide/attempt/completed | 202 | 191 | 228 | 1213 | 231 | 210 | 255 | 210 | 261 | 250 |
| Mentally disturbed persons | 123 | 96 | 181 | 115 | 124 | 101 | 11 | 85 | 151 | 90 |
| Death investigation | 22 | 29 | 16 | 33 | 23 | 41 | 17 | 38 | 20 | 24 |
| Suspicious Situation /Person | 2,855 | 270 | 2811 | 235 | 2,414 | 279 | 2,615 | 251 | 2,995 | 321 |
| Missing juveniles | 180 | 134 | 127 | 93 | 150 | 100 | 144 | 99 | 137 | 78 |
| Missing adults | 34 | 21 | 43 | 22 | 51 | 19 | 43 | 22 | 61 | 36 |
| | | | | | | | | | | |
| Curfew violations | NA | 111 | 12 | 30 | 14 | 16 | 20 | 31 | 13 | 46 |
| Bomb threats | 4 | 4 | 7 | 7 | 5 | 3 | 6 | 5 | 2 | 1 |
| Plane crash | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | | 0 |
| | | | | | | | | | | |

Goals and Objectives

- Work with the newly created Special Assignment Unit to establish a link between the community and the police department. The unit can target specific problems in specific areas of concern to those who live those areas in a problem solving approach to law enforcement.
- Continue to take advantage of all training opportunities that are presented and increase the number of officers that attend training. This will diversify the patrol officers'

knowledge base encouraging them to formulate solutions to the ever changing demands of fighting crime.

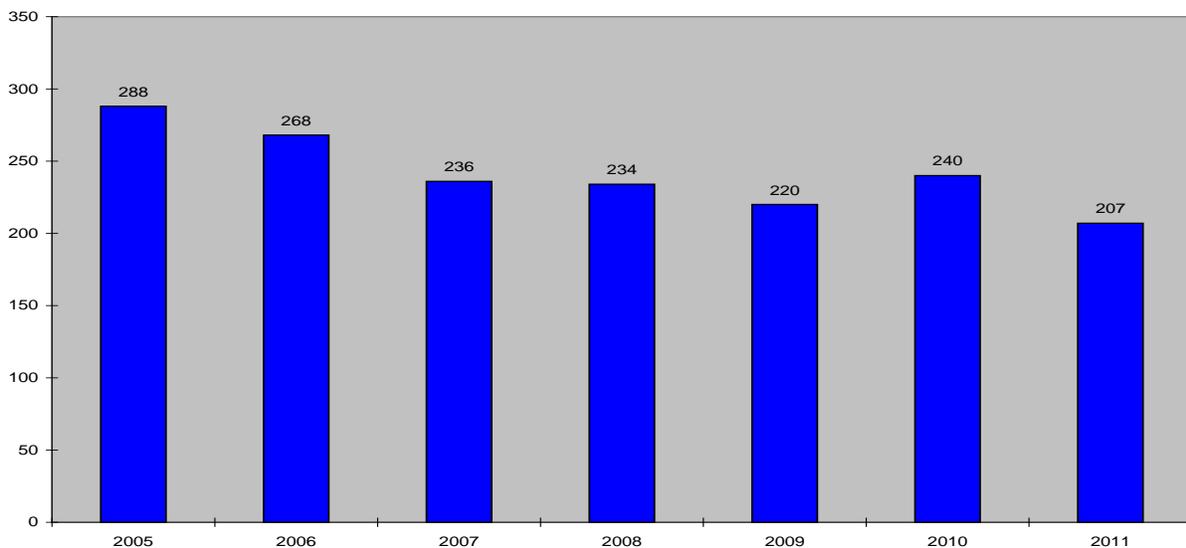
- Continue to provide a high level of service to the community and continue to develop relationships with the citizens in order to provide effective law enforcement.

DETECTIVE DIVISION

The Detective Division conducts in-depth investigations on major crimes such as homicides, robberies, burglaries, rapes, assaults, child abuse, thefts, computer crimes, and frauds. Most investigations initiate in the Patrol Division, but may also come from outside sources such as Children Services, Crime Stoppers, social service agencies, prosecutor's offices or attorneys. These cases usually require extensive time, travel, or expertise to investigate. Cases that are assigned to Detectives are done so based upon solvability factors, seriousness of the offense, and resource availability.

The Detective Division was staffed in 2011 with the Detective Lieutenant and five Detectives. The Vice-Narcotics Unit (VNU), which is part of the Detective Division, consists of the VNU Sergeant and three Detectives. The Vice-Narcotics Unit reports to the Detective Lieutenant.

Detective Division Case Assignments



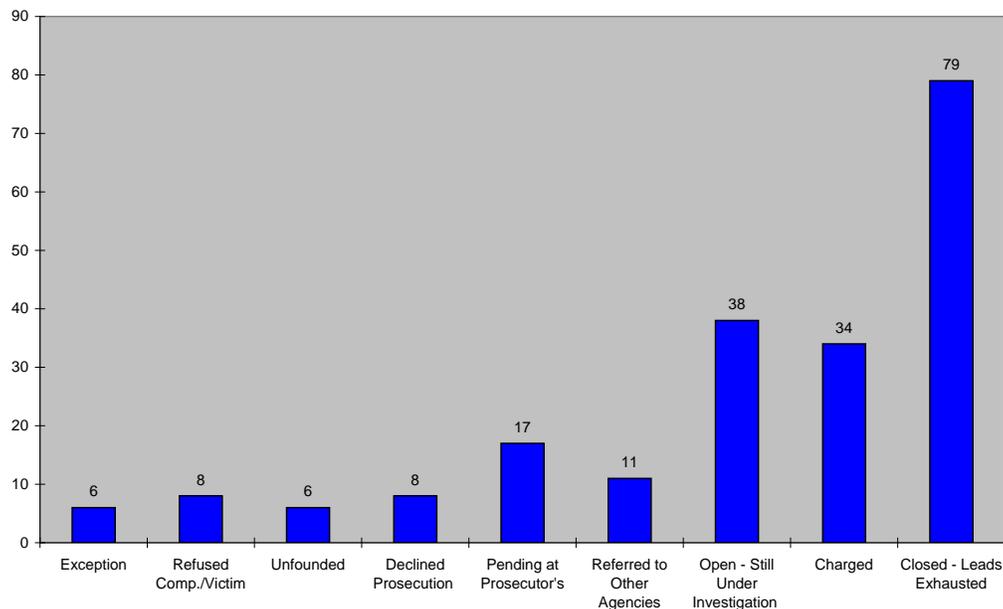
There were 207 investigations assigned to Detectives during 2011. (See accompanying chart) Some of these cases were the result of the Internet Crimes against Children (ICAC) task force,

which consists of three Detectives who have received specialized training. There were 8 total ICAC cases investigated in 2011. Funding for overtime to work the ICAC investigations continued through 2011 from funds received from Open Arms Domestic Violence and Rape Crisis Services. (Brian's Project)

The Detective Division continued to work closely with the Hancock County Prosecutor's Office and Hancock County Job and Family Services in the investigation of child abuse and child sexual abuse cases. In 2011 alone, these types of investigations accounted for over 28% of the case assignments in the Detective Division. Specialized training is required to conduct these investigations. The Center for Safe and Healthy Children continued to be a valuable asset to assist with these investigations. Child victims and their families have a "one-stop shop" where they can take their child for these investigations. Funding for the Center is in jeopardy for 2012.

Each Detective within the Detective Division worked an average of 42 cases during 2011. Additional assignments that Detectives were responsible for during the year included background investigations of new hires within the police department; juvenile court officer; and pawnshop reviews.

Detective Division Case Dispositions 2011



Case dispositions for those investigations assigned to Detectives in 2011 are shown in the following chart. Based upon these figures, there was sufficient evidence to request charges in

32% of the cases. Of the cases assigned, 18% are still open and under investigation at the time of this report.

The Detective Division worked several high profile cases during 2011. There were two homicides that at the end of the year were still pending through the court system. There was also an arson case, which the Detectives worked in conjunction with the Findlay Fire Department, which resulted in a person being charged and convicted of two counts of arson for setting fire to Burger King and Wendy's restaurants on Tiffin Ave.

Training opportunities were limited in 2011 due to budget constraints. However, advanced training in photography, crime scene processing, and interviewing and interrogation was obtained.

Staffing levels remained at five Detectives in 2011. As the Department brought staffing levels up with the hiring of additional officers, one officer was assigned to the Detective Division and will begin his new assignment in January 2012. This will bring the complement up to six Detectives.

Goals and Objectives

- As staffing levels permit, increase the number of Detectives assigned to the Detective Division to allow for a rotating assignment.
- Increase the solvability rate for cases assigned to Detectives.
- Increase training in specialized areas.
- Utilize grants or other funding resources to enhance and update equipment.

Vice Narcotics Unit/METRICH



The Findlay Police Department Vice/Narcotics Unit is attached to the Detective Division as well as part of a ten county drug task force called METRICH Enforcement Unit, which is based out of Mansfield, Ohio. METRICH is one of the only de-centralized task forces in the state and is the largest drug task force in the State of Ohio.

The Hancock METRICH Enforcement Unit is comprised of the Findlay Police Department, Hancock County Sheriff's Office, and the Hancock County Prosecutor's Office. The METRICH Unit has three Detectives and one Sergeant from the Findlay Police Department and two Detectives and one Sergeant from the Hancock County Sheriff's Office. The METRICH Unit is

assigned to investigate narcotics, gambling, weapons, prostitution, and gang activity in all of Hancock County.

Prescription drug abuse became more prevalent in Findlay and Hancock County throughout 2011. The Hancock METRICH unit saw an 8387.5% increase in seizures of hydrocodone and a 119.7% increase in the seizure of oxycodone. The relative ease of obtaining these medications makes the drugs highly susceptible to abuse. Recent changes in Ohio law is expected to help combat this abuse.

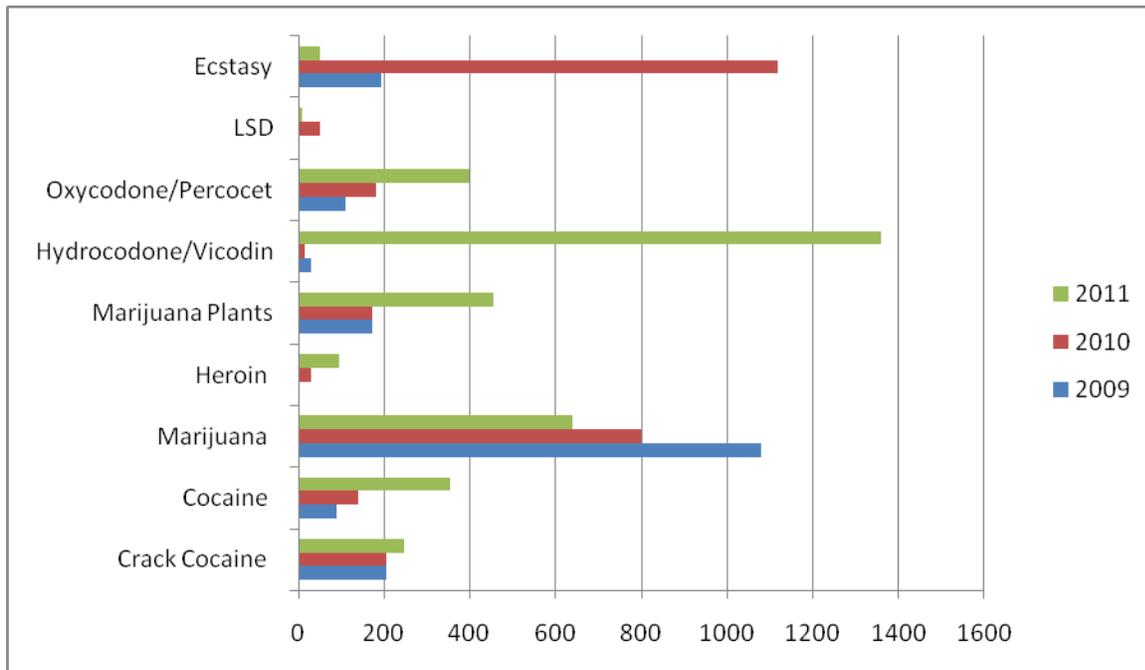
In the July of 2011 the Hancock METRICH Unit executed a search warrant in which 341 marijuana plants and over \$3300.00 was seized. This seizure represents one of the largest marijuana seizures in the history of Hancock County.

The METRICH Unit executed 16 search warrants in 2011, often with the assistance of the Findlay Police Department's Crisis Management Team (CMT). The METRICH Unit also conducted four buy/bust operations, which resulted in the seizure of 60.6 grams of heroin, 24 grams of crack cocaine, 128 tablets of hydrocodone, and \$1439.75 in U.S. currency.

The Hancock METRICH Enforcement Unit generated 296 reports in 2011. Of those reports, the unit investigated 165 narcotic cases, and conducted 76 field interviews. These investigations resulted in 141 felony charges and 15 misdemeanor charges to be requested to the Prosecutors Office for prosecution. The METRICH Unit also seized \$17,195.57 in U. S. currency through the course of narcotics investigations, which represents a 99% increase from 2010.

The following were seized from drug investigations in 2011:

- 248.1 grams of Crack Cocaine
- 352.7 grams of Cocaine
- 638.9 grams of Marijuana
- 94.2 grams of Heroin
- 52 dose units of Ecstasy
- 10 unit does of LSD
- 456 Marijuana plants
- 400 tablets of Oxycodone/Percocet
- 1358 tablets of Hydrocodone/Vicodin
- 5 firearms



The METRICH Unit works closely with other local, state and federal agencies. The unit has assisted the following agencies in 2011 with covert drug investigations: Seneca METRICH Enforcement Unit, Ohio Bureau of Criminal Investigation and Identification (BCI&I), Federal Drug Enforcement Agency (D.E.A.), Bureau of Alcohol, Tobacco, and Firearms (ATF), and the Wood County Sheriff's Office.

Goals and Objectives

- Increase drug offender investigations/arrests.
- Increase forfeitures on money and property of drug offenders.
- Increase prescription drug diversion
- Continued cooperation with Federal, State, and local agencies to reduce narcotic activity in Findlay and Hancock County
- Increase anti- prostitution operations.

SPECIAL SERVICES DIVISION

The Special Services Division is a segment of the Findlay Police Department that provides a multi faceted service to the community. The Division is made up of different disciplines with the common goal of providing outstanding and professional service. The Division is comprised of the Communications Center, Crime Prevention Office, Court Officer for Findlay Municipal Court, Property Officer, Parking Enforcement, Police Records and Police Department training.

The employees in this division are an integral part of the success that the Findlay Police Department had for 2011.

Communications Center

Findlay Police Communications is the central point of contact for the City of Findlay and is responsible for answering 9-1-1 emergency calls, all non-emergency calls, and informational calls on a 24-hour basis. The Division provides 24-hour dispatch and communications support to the City of Findlay. It also monitors the radio traffic of the various Public Works Departments and support agencies within the city.



The primary function of Police Communications is to receive, prioritize and assign calls for service to the Findlay Police and Fire Departments as well as two private ambulance services. Dispatchers assist the officers and firefighters by gathering information from the state computer system and the police department's internal computer database. The dispatchers also assist citizens in resolving problems that do not necessitate police or fire response.

Police Dispatchers enter data into the Computer Aided Dispatch (CAD) system and the Law Enforcement Automated Data System (LEADS). Dispatchers are certified in Emergency Medical Dispatch (EMD) and are trained to provide pre-arrival instructions for all medical calls including CPR, childbirth, how to control bleeding and etc.

While Communications has been approved for eleven full-time dispatchers, it operated throughout 2011 with ten dispatchers. A Lead Communications Officer (LCO) oversees the day to day operations of the Center and is responsible for scheduling, quality control audits and training of the dispatchers. The LCO also works with the Special Services Lieutenant in establishing policy and protocols for the Communications Center. In addition the LCO has the responsibility of performing the duties of a dispatcher during staffing shortages that can't be rectified by schedule manipulation.

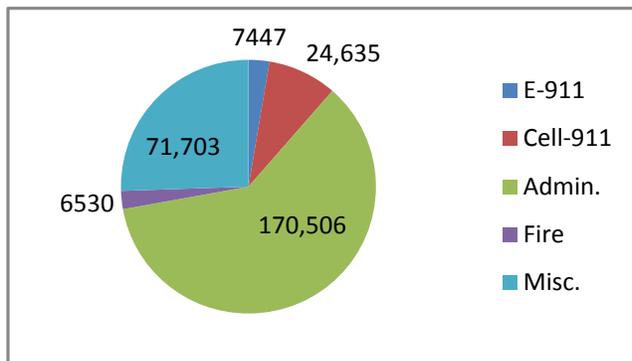


Each year dispatchers receive a minimum of twelve hours of continuing education. A large portion of training is done via the internet with classes conducted by the Federal Emergency Management Agency, Ohio Attorney General's Office and the Department of Homeland Security. Dispatchers also earn continuing education credit (CDE) by reading and completing quizzes based on articles published by the Association of Public Safety Communications Officials (APCO). Some topics offered this year included Active Shooter Response, Missing and Abducted Children, Leadership and Influence. All ten dispatchers are Crisis Intervention Trained (CIT). This is special training which helps them deal with persons in crisis and/or mental illness.

Three dispatchers are assigned to the police department's Crisis Management Team (CMT) serving as tactical dispatchers during warrant services, hostage barricade situations or any other unusual occurrence that necessitates a specialized response. Tactical dispatchers train for eight hours each month and are tasked with documenting all radio traffic and officer/suspect movements as well as filling out and filing all ICS paperwork. Tactical dispatchers deploy with a Mobile Command Center that is equipped with computers and radios making it a virtual communications center on wheels. Tactical dispatchers were used during four warrant services.



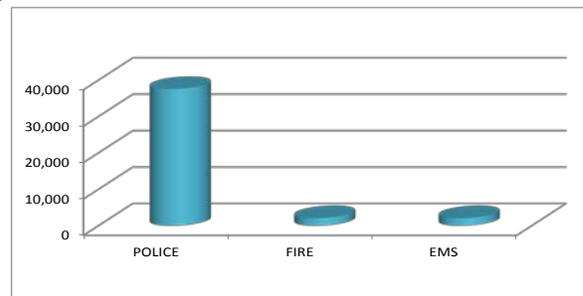
There were approximately 270,813 phone contacts made this year. A majority of these calls came in on police administrative lines. While many of these calls were emergencies, the bulk were information requests, requests for non-emergency dispatches or calls that were transferred to another department or agency.



The public's use of emergency lines grew again this year with 7,447 land line 911 and 24,635 wireless 911 contacts. As the use of cell phones continue to rise, the Communications Center has experienced a dramatic increase in both wireless 911 misdials and misuse of the wireless 911 system. The misdials often occur when a person carrying an unlocked cell phone inadvertently presses the emergency button. There have also been occasions where

parents allow their children to play with deactivated phones not realizing it still has the capability to dial 911. In most cases, when a call of this nature comes in, officers are sent to check on the caller at the location displayed on the integrated mapping system. Misuse of the wireless 911 system comes into play when citizens use cell phones to call 911 to lodge general complaints or dial 911 because they have used up all their minutes. This type of behavior can cause a series of problems as a dispatcher may be on another line doing medical pre-arrival and has to put the emergency on hold to answer the new 911 call, only to find that it is not an emergency. There were approximately 487 misdial/misuse calls during the months of November and December.

There were 42,475 CAD cards generated in 2011. Of those, 37,532 were police related, 563 of these were voided cards, 2,314 were requests for emergency medical services and 2,066 fire dispatches.



LEADS implemented a software change this year moving from Omnix to the Open Fox Program. While most of the changes in Open Fox are visual, there was also a major organizational change as far information storage and retrieval. LEADS also implemented a change in how warrants are entered into their system. Warrants will no longer contain alias/fraudulent social security numbers or names unless they are validated through a government agency. While this change makes warrant entries easier, the TAC officer/dispatcher is now tasked with going through each and every warrant to remove previously entered alias/fraudulent information. This year dispatchers entered 593 summons and 606 warrants.

GOALS AND OBJECTIVES

- Create a more comprehensive in-house training program.
- Increase number of certified training officers.
- Maintain a high level of professionalism and customer service.

Property Room

In 2011 the Property Room duties were transferred to a twenty year veteran of the Police Department, Officer Doug Akers. His transfer was due to the retirement of Officer Dale Cupp. Officer Akers was selected for this position based on his attention to detail and his knowledge of the local and state laws regarding evidence and the safekeeping of property. Prior to taking over the Property Room Officer Akers had been assigned to the Detective Division.

During the 2011 year Officer Akers established a safekeeping fund with the City of Findlay Auditor's Office. This fund is intended for monies that are no longer needed for evidential purposes or otherwise have an unknown disposition. In establishing this fund, it removes large amounts of cash from the Property Room and makes maintaining those monies a more accountable process.

The Property/Evidence Room has turned over unclaimed monies totaling \$1,543.87 in 2011 to the Auditor's Office. There are no known owners for these funds so the money is then returned to the City's general fund. The Property/Evidence Room also traded a total of 133 firearms in 2011. These firearms were forfeited to the Police Department and traded for a credit of \$5,037.00. Many of these firearms had been damaged in the flood of 2007. This credit is used to meet the departments future ammunition needs and any law enforcement equipment needs that may arise during the year that weren't anticipated or budgeted for. The Property/Evidence Room sold 3 rings also on the GovDeals internet site for a total of \$1,659.32.

A total of 4,700 items were taken into the Property/Evidence Room in 2011 along with disposing of 1,700 items. It also currently holds over 24,000 items with a nominal value of \$2,331,734.77.

Goals and Objectives

- Increase the use of GovDeals.com for the disposal of property.
- Create redundancy of personnel trained in Property Room management.
- Identify more efficient ways of storing and disposing of property resulting in savings to the department.

Crime Prevention Division

The Crime Prevention Division continues to be a wonderful asset to both the Police Department and the City of Findlay. With the retirement of Sergeant Michael Martien and the appointment of Officer Brian Dill, the duties of prevention and safety continue to be performed by one officer. During 2011 Officer Dill was busy strengthening many of the existing programs and exploring new creative ideas. He began laying the groundwork for some exciting new programs which will benefit the citizens of Findlay.

The Crime Prevention Officer received valuable training during 2011. Officer Dill attended training on the following topics:

- Introduction to Crime Prevention (Ohio Crime Prevention Association)
- Identity theft
- Sexting, Cyber bullying and Social Media
- Introduction to A.L.I.C.E.(Active Shooter Training)
- Second Step – middle school bullying curriculum
- Neighborhood Watch and Business Watch programs
- Various seminars regarding alcohol and drugs

School Prevention Programs

In April of 2011, the entire school prevention program underwent retooling. The last program consisted of some outdated topics and a library of VHS tapes. The Findlay City Schools have since changed technology and these could no longer be used. A new curriculum of DVD's was purchased and added to the library. With this, new relevant topics were added to the line-up including bullying; cyber bullying, internet safety, sexting, social networking, and energy drink dangers. These programs have been readily accepted by the teachers and their students. Of course, the normal topics of anti-tobacco, anti-alcohol and drug use were presented.

School Prevention programs were successfully presented in the following schools for 2011:

- Bigelow Hill – 3rd grade
- Central Middle School – 6th and 8th grades
- Chamberlin Hill – 3rd grade

- Glenwood Middle School – 7th grade
- Lincoln Elementary – 3rd grade
- Saint Michaels School - 3rd, 6th and 8th grades
- Washington – 3rd grade
- Wilson Vance – 3rd grade

The Ohio Department of Safety provided the third grade seat belt curriculum again this year. Sergeant Martien had presented the annual program to over 400 students in the Findlay City Schools. This curriculum allows our department to educate the area children on the benefits of proper seat belt usage. The program also serves as a source of revenue for other safety presentations given throughout the year in our community. This year's revenue helped with the purchase of DVD's mentioned above. It also provided us with other safety materials handed out at local health and safety fairs.

Two more programs Officer Dill began working with in 2011 were the Hancock County YIELD (Young Individuals Educating Local Drivers) and HAPPY (Hancock Addiction Prevention Program for Youth) groups. This has led to Officer Dill's excitement of being more involved with the youth-led prevention programs in Hancock County.

Block Watch Program

Emphasis on the Neighborhood or Block Watch program continues to be important due to stretched budgets and manpower in today's economy. Utilizing the "eyes and ears" of the citizens have proven themselves to be a beneficial program for the citizens and for the Police Department. This year five new neighborhoods were added for a total of approximately 28 neighborhoods currently registered. This brought 66 new households into the ever growing community of concerned citizens. Officer Dill has some great ideas for using these groups more and hopefully moving them into a more active role in the safety and beautification of Findlay. His goal is to increase the program to the point of being able to call it simply a "Community Watch" when the entire community gets actively involved in their safety and awareness.



One new idea that grew this year was the addition of town hall style meetings between the Police Department and the citizens. Chief Horne, Lieutenant Lowry and Officer Dill held the department's first meeting of this type in the summer of 2011. Attendance was lower than hoped, but those present provided the department with some great questions, ideas, and insight for the future growth of our prevention efforts for the City of Findlay. Feedback was also great and more meetings of this style are being planned for 2012.

Officer Dill worked with the City's Computer Services to begin building a membership database. We now have the ability to enter Block Watch members into the computer and utilize technology to communicate with them. In the event we need to re-contact a member, we now have ways to

search by Block Watch number, neighborhood, and Captain. Thus, creating a quicker way of locating individuals and not having to look through the old filing cabinet with alphabetized name cards.

FPD also began using other forms of technology to reach the community and provide them with current information on our efforts. The Police Department launched a Facebook page to get information out to Block Watch members, citizens, and groups in the community. We have utilized the resource to announce events and report current crime information to the public. We are able to reach more people quicker than relying solely on local media. We had set a goal of 500 “likes” in 2011 which was surpassed in November. We also created a 3D bar code, or QR code, to get our Facebook page out to those with a Smartphone. Technology, when used properly, can be a handy tool for Crime Prevention.

Community Outreach

The Crime Prevention Division gets involved in many different areas of the community. This is accomplished through numerous boards and committees. The Crime Prevention Officer was active with the following programs:

- Community Partnership
- Crime Stoppers
- TRIAD
- Safe Kids
- Prescription Drug Abuse Task Force
- Reducing Risk Committee (school safety) and sub -committee regarding bullying prevention
- Safe Ride Home

Officer Dill also participated in the Senior Leadership Panel, Fresh Brewed Business presentations, and Findlay Downtown Area Association monthly meetings. It is very important to have Law Enforcement involved in the planning of area programs which revolve around growth in and around Findlay. We are trying to increase a better working relationship between the Police Department, area civic groups and the business owners. Relationships that will help create the vision of a “Community Watch.”



The Crime Prevention Officer participated in several presentations and demonstrations during 2011. Local Boy Scout Troops utilized the department for their fingerprinting and crime prevention merit badges. Several daycare providers had him visit their buildings and give talks and demonstrations of our job, equipment and vehicles. A couple of local businesses also had him come and talk to their employees about workplace violence and safety. Seven Health and Safety Fairs allowed the FPD to set-up displays and greet citizens of the community this past year.

The Flag City National Night Out event held in August was a great success in 2011. Several area Fire and EMS personnel came out and displayed their vehicles for Hancock County citizens. This event is coordinated with the national event held annually. Officer Dill is working with the Sheriff's Office and other Departments to try and improve and expand the event for 2012. Several new ideas are being considered to make it a very entertaining and informative event for the community to come out and take a stand against crime.

The Findlay Police Department also participated in several charitable events and contests during the past year. Teams from the department were involved in the Open Arms' "Walk a Mile in Her Shoes" event, Focus on Friend's "Mac n' Cheese Cook-off" fundraiser, Findlay Rotary Club's "Charity Pistol Shoot", and the "Wheel & Win" wheelchair race held at the 2011 Flag City Balloon Fest. Our officers took home traveling trophies for these events after placing first in their respective categories. Several officers also took part in the Torch Run for Special Olympics. This involved both a fundraiser event at Texas Road House and the actual carrying of the Torch through Hancock County on its journey to Columbus. We are proud of all their efforts this year and in years past.

Bikes, Books & Badges

A bike give-a-way program was established in late December of 2010. The program called "Bikes, Books and Badges" is a partnering between the Findlay City Schools and the Findlay Police Department. The program was initiated by Chief Horne and Captain Young involving the hundreds of abandoned, stolen and recovered bikes that the department receives each year. The concept is that the unclaimed bikes are refurbished with local donations and assistance from area bike shops. The bikes are then given to deserving students within the Findlay City School District. In 2010, fifteen bikes were given to children just before Christmas.

This year the program was handed over to Officer Dill. With help, he was able to put sixteen bikes into the hands of youth in Findlay that needed and deserved them. The department utilized approximately \$800.00 in donations from businesses and private citizens. The owner's of The Bike Shop and officers also volunteered their time and helped refurbish the bikes for the giveaway. Safe Kids donated helmets for the children along with the Police Department donating bike licenses. This event was held through Glenwood Middle School and was a big success.

Another portion of this program was initiated by Officer Dill which involved bike helmets. He wanted to provide free bicycle helmets to area youth that did not have any. Officers at the street level could handout a certificate for a free helmet to any youth they found riding without a helmet. Forty certificates were handed out, but only a portion was returned for the free helmets.

Goals and Objectives

- To increase the amounts of donations and be able to refurbish more bikes for at least two giveaways. One in the spring just before school is out for the summer and another Christmas giveaway.
- To increase the number of helmets available to youth riders around the City.

Background Checks

One more facet of the Crime Prevention Office is performing fingerprints and background checks for criminal records of local citizens. We use a web-based system, Web-Check, to perform the checks through Ohio's Bureau of Criminal Investigations (BCI). The background checks are done for employee/employer requirements, solicitor licenses, taxi drivers, ambulance drivers and new-hires for the City of Findlay. A 2-hour block is dedicated each week for walk-ins to have their prints submitted via computer.

The Crime Prevention Officer performed 77 checks in 2011, which is down from last year. Ten of those checks were for new-hires through the City. Some citizens were turned away due to their need for an FBI check in addition to the BCI check as our current machine does not allow for FBI checks. The Web-Check system is ending service sometime in late 2012 so the Findlay Police Administration is currently investigating a replacement system or completely discontinuing service as this service is also provided by Owens Community College and the Hancock County Sheriff's Office who have the ability to complete both the BCI and FBI checks.

Goals and Objectives

- Implementation of a Business Watch Program. This is similar to the Block Watch already visible and effective in Findlay. The Business Watch will give local merchants a chance to network and also become more proactive in the areas of crime that affect their businesses. Local support has been great and the programs should be up and running in early 2012.
- Take a Crime Prevention Specialist test early next year.
- Be involved in the initiation of the A.L.I.C.E. (Alert Lockdown Inform Counter Evacuate) training in the Findlay City Schools. This is the program that deals with law enforcement, school administration and student actions in the event of an active shooter type incident.
- The Crime Prevention Division working with the Police Department's new Special Assignment Unit (SAU) in targeting high crime and problem areas. Crime Prevention

will also be involved in getting a new college-age alcohol initiative implemented, “Buzzkill – Serve under 21, and the Party’s Over.” This program is a continuation of the “Parents Who Host Lose the Most” program already in existence.

- Expansion of the Flag City National Night Out event is planned for 2012 and beyond.
- A large scale bicycle rodeo is also in the works for spring 2012.
- Continued training for the Crime Prevention Officer.
- Create new and exciting programs for the youth and adults in Findlay.
- Create a school version of the current Crime Stoppers concept.
- Increase liaison activity between Police, community groups and organizations.
- Use technology to keep citizens informed of our activities to combat current crime trends.
- Hold more town hall meetings and increase attendance.
- Increase school prevention programs (possibly adding other grade levels).
- Build membership in the Block Watch and upcoming Business Watch programs.
- Have more promotional items for public events.
- Continue to improve the quality of life for residents of Findlay Ohio.
- Increase manpower in the next few years.

Court Officer

The Findlay Police Department provides 1 officer to Findlay Municipal Court. The officer’s responsibilities include court room security, paper service which includes summons, subpoenas and evictions, prisoner escorts, and copying reports for the Assistant Law Directors. During 2011 the court officer generated the following activity:

| | |
|----------------------------------|-------|
| Total Papers Served | 2102 |
| Total Hours; paper service | 925.5 |
| Total Hours; Court Room Security | 883 |
| Prisoners Transported | 41 |
| Miles Driven | 9806 |
| Copies made | 361 |
| Summons Reviewed/Signed | 1258 |

Activity for the court officer has increased from the year 2010. In 2011 the Court Officer served 268 more papers or an increase of 15%, spent an additional 78 hours in the court room as security, signed an additional 202 summons, and did this decreasing the number of miles driven by 1,316.

GOALS AND OBJECTIVES

- Collaborate with other Law Enforcement Agencies in reducing amount of time spent in court, providing more man hours being dedicated to paper service.
- Continue to increase the number of papers served but explore more efficient ways of reducing gas consumption and wear on Police Department vehicles.

Records Division

The Records Office of the Police Department is responsible for the data entry, filing, and maintaining of all documents that are not created electronically. The staffing level for the Records Division consists of three clerks with only 2 being staffed in 2011 due to a retirement in 2009 and budget constraints not allowing for the replacement. Also within this division is the Parking Enforcement Office. Parking Enforcement is comprised on one Parking Enforcement Officer and one of the Records Room clerks dedicating half of her time to Parking and the other half to the Records Division.

In 2011 the Records Division saw an increase in the amount of data entry that was required. This increase was due to the increase in activity that was generated from the Patrol and Detective Division, specifically on major case investigations. In regards to the standard data entry, 2688 warning tickets were entered by the division, this is a slight increase from 2010 (2665). The Records Division is also the billing point for false alarm charges. The Findlay Police Department responds to two false alarms per location per month free of charge. Any false alarms after the allotted two are charged \$50.00. During 2011 the Records Division billed out and collected for the City of Findlay \$2,700.00 which is a slight decrease from 2010 in which collected \$3000.00.

During 2011 Parking Enforcement issued 3069 parking tickets and the Patrol Officers issued 645 parking tickets. Combined the Police Department issued 3714 tickets which is a 6% increase from the 3483 that were issued in 2010. A total of \$39,312.56 of violations money was collected. Along with the Parking Enforcement, the clerk assigned to Parking Enforcement is tasked with collecting monies for the lot rentals on the City owned parking lots. The City currently owns four parking lots. During 2011 \$24,510.00 was collected which is an increase from 2010 in which \$23,210.00 was collected. Parking Enforcement also rents cones to anyone needing to park for long durations in the downtown area. In 2011 \$2,140.00 was collected on cone rentals, which is a sharp increase from 2010 in which \$585.00 was collected.

GOALS AND OBJECTIVES

- Increase the staff of the Records Division back to the three authorized clerks and use that to increase customer service and availability to the public.
- Work on increasing the cross training of clerks so that redundancy is created and in the absence the efficiency is not lost.

Training

During 2011 the Findlay Police Department expanded its officer training. For the first time in a number of years, the department was able to send numerous officers to outside training. Subsequently that training has increased the capabilities of those officers and the officers around them. Some of the training topics dealt with Patrol Operations, Homeland Security Anti-Terrorism, and Tactical Operations where officers learned a particular skill. An officer was also sent to become an A.L.I.C.E. instructor. This program centers on providing options to personnel within a school environment that could increase their survivability during an active shooter. We were able to host an A.L.I.C.E. training this year in Findlay and four additional officers from our department attended. Increasing the number of instructors will enhance the ability of the Police Department to provide this training to all persons within the Findlay City School District. These officers will become subject matter experts on school safety and security. It is the intent of the department to provide this training to members of the community as well, thus increasing the knowledge and abilities of those people should they ever be in a situation where violence is occurring.

In 2011 the in-service training for the Police Department was increased. During the months of May and June of 2011 officers went through Defensive Tactics training that involved them moving to different stations and performing different levels of force. This type of training allowed the instructors to observe individual officers and provide some critiques and additional instruction if the situation warranted. Then in June 2011 officers were placed in specific scenarios during reality based training that allowed them to further enhance their use of force capabilities and create conversation about proper use of force during specific situations. The reality based training is instructed by senior officers of the Police Department. This particular training puts the officer in “reality based” situations where they have to make split second decisions in a role playing environment. In July officers received class room instruction and then practical exercises in active shooter response. A school building within Findlay City Schools is used and officers are placed in situations as a single officer response and multiple officer response to an active shooter. The role players are always experienced law enforcement officers that know the tactics involved. This allows for the situation to be as realistic as training can be.

In the 2010 yearend report, objectives for the training division were to increase training from outside sources, increase the amount of reality based training that the officers receive, and ensure that officers holding specialized training certifications maintained those. All of those objectives were reached in 2011.

Goals and Objectives

- Continue to enhance the Patrol Officers state of readiness through education and hands on training.
- Increase the number of officers that hold instructor certifications in specialized areas. This will allow the department to reduce costs through “in-house” training.

Special Event Planning and Scheduling

The Special Services Lieutenant is tasked with coordinating and planning all major events and scheduling of off duty jobs. During 2011 the Police Department worked a total of 84 extra duty jobs. Sixty-six were events where the organization requesting officers paid for the security. Four extra duty jobs were parades that were conducted in the downtown area. The remaining fourteen jobs were events where the officers were paid as overtime from the Police Department budget. These extra duty jobs are mainly events that are conducted in the downtown area or on City property such as Riverside Park.

Crisis Management Team

The Crisis Management Team (CMT) continued to be a valuable asset for the Findlay Police Department in 2011. This team is comprised of four important components. The Emergency Response Team, Crisis Negotiator Team, Tactical Dispatch, and Tactical Emergency Medics.

The largest is the Emergency Response Team (ERT). This component is led by a Tactical Commander who oversees the operations of two tactical teams, each supervised by a Team Leader. For 2011, the ERT was staffed by a combination of Sergeants, Patrol Officers, and Detectives.

The Crisis Negotiator Team (CNT) is another component of the Crisis Management Team. For 2011, there were two Crisis Negotiators who were responsible for interaction and communication with anyone involved in a barricaded subject, hostage, or similar situation. This component was staffed by members from the Patrol Division. These officers received specialized training in diffusing persons in crisis as well as dealing with persons with mental illness.

The Tactical Dispatchers make up the third component of the CMT. They are staffed by three specially trained Findlay Police Department dispatchers. They are responsible for radio communication among members of the CMT as well as any additional agencies that assist. They are also responsible for information gathering and organizing while assigned to the Mobile Command Center during call outs.

The Tactical Emergency Medics (TEMS) is the final component. TEMS are staffed by members of the Findlay Fire Department and enables immediate medical aid whenever CMT is activated. These officers train with the CMT monthly.

For 2011, CMT continued one of its primary missions of assisting the Hancock-Metrich Task Force in serving search warrants for drugs. These are search warrants that are considered to have some degree of risk involved.

Training also continued to be a high priority for the CMT in 2011. The team was able to continue with a monthly training schedule, despite the fact that the Patrol Division was operating with less officers for the majority of 2011. Schedule manipulation was used to reduce overtime and maintain staffing levels on the street. The training focused on the team's primary mission of executing high risk search warrants, but also included training in barricade situations, hostage incidents, bus assaults, and firearms among other topics.

The team was also able to continue with scenario training for 2011. Role players from outside the Police Department performed realistic scenarios to which the CMT would have to react in order to reach a successful resolution to the situation. One of these scenario training days was conducted in conjunction with the Hancock County Sheriff's Office Emergency Response Team in case the two teams ever encountered a situation where it is needed for them to work together.

On two separate occasions in 2011, the department was able to bring in personnel from outside the department to train the team. Both training days involved reviewing two real SWAT incidents and the lessons that can be learned from them.

Goals and Objectives

- Continue to train on a monthly basis.
- Continue with scenario training.
- Provide training opportunities from outside the department.
- Fill the open spots for operator and negotiator.

Accreditation

To receive accreditation, an agency must be in compliance with the 463 standards dictated by the Commission on the Accreditation of Law Enforcement Agencies (CALEA). The standards are dictated through policy, procedure, training and written guidelines in accordance with CALEA mandates. To confirm that the directives are being practiced by the agency, proofs (written reports, personnel files, training files, etc.) are maintained as verification of compliance.

Evaluation of compliance of standards is based on review of applicable Departmental written directives, interview and observation of departmental employees, comments from the citizens, and written proofs (incident reports, personnel files, training files, etc.) that the applicable policies are actually being practiced. The standards were initially formed in 1979 through a joint effort of the International Association of Chiefs of Police (IACP), National Organization of Black Law Enforcement Executives (NOBLE), National Sheriff's Association (NSA), and Police Executive Research Forum (PREF). Currently, standards are added, deleted, or modified by the twenty-one members of the Commission, which consists of members of local, state and federal law enforcement, members of private industry, members of academia, and members of the state and federal judicial and legislative branches.

In 2009 the Findlay Police Department achieved "Recognition" from CALEA which indicates that the department is in compliance with 112 of the accreditation standards. The Findlay Police Department took 2010 and 2011 to prepare for the full accreditation assessment. The next step is a mock assessment that is conducted prior to the full assessment. The Findlay Police Department will conduct their mock assessment in July of 2012. This allows for a preliminary review of the policies, files and documentation prior to the complete assessment. The final assessment for full accreditation has been tentatively set for August of 2012. Following that assessment, Chief Horne will represent the police department before the CALEA Commission in November of 2012 and full accreditation may become a reality. This will complete a three year investment by the department and the department will be one of only 48 agencies in Ohio to achieve full accreditation.

