



## City of Findlay

<b>Job Title:</b>	Water Treatment Plant Operator	<b>Job Category:</b>	EEO-7
<b>Department/Group:</b>	Water Treatment (IUOE)	<b>Tested</b>	No
<b>Exempt:</b>	No	<b>Classified:</b>	Yes
<b>Level/Salary Range:</b>	9160-9190	<b>Position Type:</b>	Full-Time
<b>Appointed:</b>	No	<b>Work Hours:</b>	Varies

### Summary

Working under the direction of the Water Treatment Supervisor, the incumbent is responsible for controlling the processes of, and operating the Water Treatment Plant facilities, so that each facility meets EPA and other relevant standards; and so that the water and effluent products are safe of and of high quality for the citizens of the City of Findlay.

### Job Description

#### SUPERVISORY RESPONSIBILITIES

No supervisory responsibility at this level.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Monitors operational conditions of the facility, and recommends and sometimes directs adjustments, as needed;
- Observes and acts on meter and gauge readings, and test results, to determine optimal Plant performance;
- Controls flows throughout the facility, through means of operating control pumps, valves and engines throughout the facility;
- Prepares and maintains daily operational reports;
- Collects samples and conducts laboratory analyses, when required;
- Works unusual shifts and days-off schedules, as required by a 24/7 operation;
- Performs unskilled duties, such as yard work, snow removal, facility cleaning, and the like, when needed;
- Answers calls during non-business hours, regarding shut-offs, water leaks, customer concerns and directs the calls to the appropriate persons;
- Conducts plant tours, when required;
- Makes regular rounds of the facility, and checks computer output on a regular schedule, to ensure proper plant operation;
- Monitors computer systems for unusual or alarm conditions, and takes appropriate corrective action;
- Maintains system pressures necessary to ensure proper system and tower operations, using one or more high service pumps;
- Operates the raw water system, and adjusts flow to maintain the appropriate clear well storage volume;
- Operates rapid sand filters, including on/off and backwash;
- Performs plant data entry, including laboratory analyses and chemical feed data, for EPA reporting and plant operations records;
- Performs other duties as required.



## City of Findlay

### LICENSES AND CERTIFICATIONS

Ohio Class I Operator's License or higher (will consider an Operator in Training).

Maintains certification through attendance at CEU classes during the relevant reporting period. Maintains operational certification for analyses: chlorine, alkalinity, hardness, pH, turbidity, and fluoride; and maintains any other certifications currently required by OEPA and other licensing bodies.

### EDUCATION AND/OR EXPERIENCE

High School Diploma/GED

### OTHER KNOWLEDGE, SKILLS AND/OR ABILITIES

- Working knowledge and experience with a variety of building/grounds maintenance tasks, cleaning and painting;
- Ability to follow directions both verbally and in writing;
- Ability to establish and maintain cooperative working relationships with employees, officials, other agencies and the general public

### PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations must be made to enable individuals with disabilities to perform the essential functions.

Heavy Strenuous work, requiring frequent lifting up to 90lbs and extensive walking and working in confined spaces occasionally to perform duties required. Long periods of standing, climbing ladders, and working in confined spaces, with reasonable accommodation. A majority of the work requires excellent physical condition.

### WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Primarily indoor work protected from external weather conditions, but not necessarily from temperature changes. The task could occasionally be performed outdoors, and occasionally in adverse weather conditions.

Posted Up:	June 5, 2019	Post Down:	Until Filled
------------	--------------	------------	--------------